



MAHATMA PHULE BACKWARD CLASS DEVELOPMENT CORPORATION LTD.

(A Government of Maharashtra undertaking)

CIN NO. U74999MH1978SGC020479



Ref. no-MPBCDC/Admin/Event/2024/1

Dated: 06/03/2024

Notice Inviting Quotations for Incubation Center Promotion and Management.

The Mahatma Phule Backward Class Development Corporation was established on July 10, 1978, under the Companies Act, of 1956 with the main objective of accelerating the economic upliftment of economically weaker families in the Scheduled Castes and Neo-Buddhist communities in the State of Maharashtra.

We are inviting quotations from agencies for the "Incubation Centre Promotion and Management" for the newly setup center at STPI Nagpur.

Please send your best quote for the Incubation Center Promotion including branding, promotion and monitoring for 1 year to us in a sealed envelope to the address given below: -

Managing Director

Mahatma Phule Backward Class Development Corporation Ltd

1-N, Juhu Supreme Shopping Center, Gulmohar Cross Road No. 9, JVPD Scheme, Mumbai - 400 049 (India)

The quote must be sent in a sealed cover, with the heading "**Inviting Quotations for Incubation Center Promotion and Management**" duly mentioning your complete postal address.

Interested vendors are required to submit their quotes in a sealed envelope. Quotes can be submitted between 9:30 AM to 2:00 PM, Monday to Friday (except Government holidays) by hand/registered speed post or email us on gm@mpbcdc.in or gm2@mpbcdc.in

The last date of receipt of quotations is 07/03/2024 till 1400 Hrs.

Sd/-

Managing Director

Mahatma Phule Backward Class Development Corporation Ltd.

1. INSTRUCTIONS TO BIDDERS

- 1.1. The bidder should have a support office located in Maharashtra with a help desk facility in their office.
- 1.2. The bidder should be duly registered with the relevant tax authorities such as GST, etc. and documentary evidence for such registration shall be furnished. Bidders are requested to submit the necessary documentary evidence for the aforesaid information along with their bid.

2. BID PRICES

- 2.1. The prices shall be quoted in Indian Rupees only.
- 2.2. All taxes, duties, levies applicable, etc. shall be clearly indicated.
- 2.3. Prices quoted must be firm and shall remain constant throughout the period of validity of the bid and shall not be subject to any upward modifications, whatsoever.

3. BID EVALUATION

- 3.1. During Eligibility Criteria Evaluation, the bidder's details shall be evaluated with reference to the required Eligibility Criteria as mentioned in this tender document, and subsequently the bids of only eligible bidders shall be considered for final evaluation.
- 3.2. The price bids shall be evaluated as under:
 - (a) The bidder, whose evaluated price bid is found to be lowest (L-1), shall be considered for placement of Work Order for Incubation Centre Promotion and Management
 - (b) Mahatma Phule Backward Class Development Corporation Ltd. reserves the right to accept or reject any or all the proposals without assigning any reason thereof.

4. WORK PERIOD

The bidder should be able to start the work in 10 days from the date of issue of the Work Order. The work period would be initially for 6 months and can be extended further based on the performance.

5. PAYMENT TERMS

- 5.1. The payment will be made only after submitting the Tax Invoice
- 5.2. Payment will be released after deduction of TDS and other statutory dues as applicable within 15-30 days after the receipt of the bill. No claim for interest in case of delayed payment will be entertained by the MPBCDC
- 5.3. All payments shall be made to the account of the Agency.

6. Scope of Work

Please find below the scope of work

Incubation Center Promotion & Management
<ul style="list-style-type: none">• Design and branding of the incubation center• Conducting awareness sessions in schools/colleges in Nagpur region about incubation center• Invite applications from the beneficiaries and choose eligible ones for incubation• Day to day operations of the incubation center

Annexure-I Profile of the Bidder

Sr. No.	Particulars	
1	Name of the Bidder	
2	Date of Registration/ Incorporation (copy of incorporation/ firm registration certificate to be submitted)	
3	Detailed office address of the bidder with Office Telephone Number, Fax Number, Mobile Number, and Email along with the name of the contact person.	
4	Status of Applicant (Private Limited/LLP/Ltd.) (attach documentary evidence)	
5	PAN Number and GST Number(copy to be enclosed)	
6	GST Tax Registration No. (copy to be enclosed)	
7	List of Clients, Govt. as well as reputed private organizations.	

Note: - Documents to be included when submitting the Proposal.

Signature of the Authorized Signatory Name
Designation
Name of the Bidding Entity

Annexure II Price Bid

Date:

To,
Managing Director
Mahatma Phule Backward Class Development Corporation
1-N, Juhu Supreme Shopping Center,
Gulmohar Cross Road No. 9,
JVPD Scheme, Mumbai - 400 049 (India)

Sub: Notice Inviting Quotations for Incubation Center Promotion and

Sir,

We quote below our firm prices for the

Sr. No.	Description	Price (Rs.)
1	Design, branding and printing and installation	
2	Conducting awareness sessions at schools and colleges in Nagpur region	
3	Deployment of a center manager for managing the center operations for 6 months	
4	Administrative fees	
<i>Applicable Taxes</i>		
Total		
Rupees in Words:		

1. Quoted rates are valid for 90 days from the date of opening of the bid.
2. I/We accept all the terms and conditions of your Bidding document referred to above.
3. I/We understand you are not bound to accept any proposal you receive.

Signature of the Authorized
Signatory Name Designation
Name of the Bidding Entity